

The Cost Study - Required Data and Other Fields on the Web Portal Data Entry Form

Last Updated 8-18-2023 (updates in red)

Variable Name(s)	Variable Description(s)	Column(s) on Upload File	Location(s) on Data Entry Form
fice	FICE Code	A	Header
origname	Program Name	B	Header
ciporig	CIP for program	C	Header
nb	Bachelor's Degrees - 3-year average of 1st Majors Only	D	I. About Your Program
nm	Master's Degrees - 3-year average of 1st Majors Only	E	I. About Your Program
nd	Doctorate Degrees - 3-year average of 1st Majors Only	F	I. About Your Program
np	Professional Degrees - 3-year average of 1st Majors Only	G	I. About Your Program
nondegree	Place X (in data upload file) or mark checkbox (on data entry form) if program is a non-degree granting program	H	I. About Your Program
FTEA1	Total Tenured/Tenure-Track Faculty for program - from the fall personnel file	I	I. About Your Program
FTEB1	Separately Budgeted portion of Tenured/Tenure-Track Faculty - paid from other than Instructional Budget	J	I. About Your Program
FTE1	Instructional portion of Tenured/Tenure-Track Faculty - paid from the program Instructional Budget	n/a	I. About Your Program
SCHLOC1	Undergrad lower division SCH taught by Tenured/Tenure-Track Faculty	K	II. Instructional Courseload: Fall Semester
SCHUOC1	Undergrad upper division SCH taught by Tenured/Tenure-Track Faculty	L	II. Instructional Courseload: Fall Semester
SCHUI1	Undergrad Individualized Instruction SCH taught by Tenured/Tenure-Track Faculty	M	II. Instructional Courseload: Fall Semester
SCHUG1	Total Undergrad SCH taught by Tenured/Tenure-Track Faculty	N	II. Instructional Courseload: Fall Semester
SCHGOC1	Graduate SCH taught by Tenured/Tenure-Track Faculty	O	II. Instructional Courseload: Fall Semester
SCHGII1	Graduate Individualized Instruction SCH taught by Tenured/Tenure-Track Faculty	P	II. Instructional Courseload: Fall Semester
SCHGR1	Total Graduate SCH Taught by Tenured/Tenure-Track Faculty	Q	II. Instructional Courseload: Fall Semester
SCHTOT1	Total SCH by Tenured/Tenure-Track Faculty	n/a	II. Instructional Courseload: Fall Semester
OCSLAB1	Labs/Discussions/Recitations taught by Tenured/Tenure-Track Faculty	R	II. Instructional Courseload: Fall Semester
OCSL1	Undergrad lower division OCS taught by Tenured/Tenure-Track Faculty	S	II. Instructional Courseload: Fall Semester
OCSU1	Undergrad upper division OCS taught by Tenured/Tenure-Track Faculty	T	II. Instructional Courseload: Fall Semester
OCSUG1	OCS of Undergraduate by Tenured/Tenure-Track Faculty	n/a	II. Instructional Courseload: Fall Semester
OCSGR1	Graduate OCS taught by Tenured/Tenure-Track Faculty	U	II. Instructional Courseload: Fall Semester
OCSTOT1	Total OCS by Tenured/Tenure-Track Faculty	n/a	II. Instructional Courseload: Fall Semester
FTEA2	Total Other Regular Faculty for program - from the fall personnel file	V	I. About Your Program
FTEB2	Separately Budgeted portion of Other Regular Faculty - paid from other than Instructional Budget	W	I. About Your Program
FTE2	Instructional portion of Other Regular Faculty - paid from the program Instructional Budget	n/a	I. About Your Program
SCHLOC2	Undergrad lower division SCH taught by Other Regular Faculty	X	II. Instructional Courseload: Fall Semester
SCHUOC2	Undergrad upper division SCH taught by Other Regular Faculty	Y	II. Instructional Courseload: Fall Semester

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SCHUII2	Undergrad Individualize Instruction SCH taught by Other Regular Faculty	Z	II. Instructional Courseload: Fall Semester
SCHUG2	Total Undergrad SCH taught by Other Regular Faculty	AA	II. Instructional Courseload: Fall Semester
SCHGOC2	Graduate SCH taught by Other Regular Faculty	AB	II. Instructional Courseload: Fall Semester
SCHGII2	Graduate Individualized Instruction SCH taught by Other Regular Faculty	AC	II. Instructional Courseload: Fall Semester
SCHGR2	Total Graduate SCH Taught by Other Regular Faculty	AD	II. Instructional Courseload: Fall Semester
SCHTOT2	Total SCH by Other Regular Faculty	n/a	II. Instructional Courseload: Fall Semester
OCSLAB2	Labs/Discussions/Recitations taught by Other Regular Faculty	AE	II. Instructional Courseload: Fall Semester
OCSL2	Undergrad lower division OCS taught by Other Regular Faculty	AF	II. Instructional Courseload: Fall Semester
OCSU2	Undergrad upper division OCS taught by Other Regular Faculty	AG	II. Instructional Courseload: Fall Semester
OCSUG2	OCS of Undergraduate by Other Regular Faculty	n/a	II. Instructional Courseload: Fall Semester
OCSGR2	Graduate OCS taught by Other Regular Faculty	AH	II. Instructional Courseload: Fall Semester
OCSTOT2	Total OCS by Other Regular Faculty	n/a	II. Instructional Courseload: Fall Semester
FTEA3	Total Supplemental Faculty for program - from the fall personnel file	AI	I. About Your Program
FTE3	Instructional portion of Supplemental Faculty for program - paid from the program Instructional Budget	n/a	I. About Your Program
SCHLOC3	Undergrad lower division SCH taught by Supplemental Faculty	AJ	II. Instructional Courseload: Fall Semester
SCHUOC3	Undergrad upper division SCH taught by Supplemental Faculty	AK	II. Instructional Courseload: Fall Semester
SCHUII3	Undergrad Individualized Instruction SCH taught by Supplemental Faculty	AL	II. Instructional Courseload: Fall Semester
SCHUG3	Total Undergrad SCH taught by Supplemental Faculty	AM	II. Instructional Courseload: Fall Semester
SCHGOC3	Graduate SCH taught by Supplemental Faculty	AN	II. Instructional Courseload: Fall Semester
SCHGII3	Graduate Individualized Instruction SCH taught by Supplemental Faculty	AO	II. Instructional Courseload: Fall Semester
SCHGR3	Total Graduate SCH Taught by Supplemental Faculty	AP	II. Instructional Courseload: Fall Semester
SCHTOT3	Total SCH by Supplemental Faculty	n/a	II. Instructional Courseload: Fall Semester
OCSLAB3	Labs/Discussions/Recitations taught by Supplemental Faculty	AQ	II. Instructional Courseload: Fall Semester
OCSL3	Undergrad lower division OCS taught by Supplemental Faculty	AR	II. Instructional Courseload: Fall Semester
OCSU3	Undergrad upper division OCS taught by Supplemental Faculty	AS	II. Instructional Courseload: Fall Semester
OCSUG3	OCS of Undergraduate by Supplemental Faculty	n/a	II. Instructional Courseload: Fall Semester

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OCSGR3	Graduate OCS taught by Supplemental Faculty	AT	II. Instructional Courseload: Fall Semester
OCSTOT3	Total OCS by Supplemental Faculty	n/a	II. Instructional Courseload: Fall Semester
FTEA4	Total Teaching Assistants/Credit Bearing for program - from the fall personnel file	AU	I. About Your Program
FTE4	Instructional portion of Teaching Assistants/Credit Bearing for program - paid from the program Instructional Budget	n/a	I. About Your Program
SCHLOC4	Undergrad lower division SCH taught by Teaching Assistants/Credit Bearing	AV	II. Instructional Courseload: Fall Semester
SCHUOC4	Undergrad upper division SCH taught by Teaching Assistants/Credit Bearing	AW	II. Instructional Courseload: Fall Semester
SCHUII4	Undergrad Individualize Instruction SCH taught by Teaching Assistants/Credit Bearing	AX	II. Instructional Courseload: Fall Semester
SCHUG4	Total Undergrad SCH taught by Teaching Assistants/Credit Bearing	AY	II. Instructional Courseload: Fall Semester
SCHGOC4	Graduate SCH taught by Teaching Assistants/Credit Bearing	AZ	II. Instructional Courseload: Fall Semester
SCHGII4	Graduate Individualized Instruction SCH taught by Teaching Assistants/Credit Bearing	BA	II. Instructional Courseload: Fall Semester
SCHGR4	Total Graduate SCH Taught by Teaching Assistants/Credit Bearing	BB	II. Instructional Courseload: Fall Semester
SCHTOT4	Total SCH by Teaching Assistants/Credit Bearing	n/a	II. Instructional Courseload: Fall Semester
OCSLAB4	Labs/Discussions/Recitations taught by Teaching Assistants/Credit Bearing	BC	II. Instructional Courseload: Fall Semester
OCSL4	Undergrad lower division OCS taught by Teaching Assistants/Credit Bearing	BD	II. Instructional Courseload: Fall Semester
OCSU4	Undergrad upper division OCS taught by Teaching Assistants/Credit Bearing	BE	II. Instructional Courseload: Fall Semester
OCSUG4	OCS of Undergraduate by Teaching Assistants/Credit Bearing	n/a	II. Instructional Courseload: Fall Semester
OCSGR4	Graduate OCS taught by Teaching Assistants/Credit Bearing	BF	II. Instructional Courseload: Fall Semester
OCSTOT4	Total OCS by Teaching Assistants/Credit Bearing	n/a	II. Instructional Courseload: Fall Semester
FTEA5	Total Teaching Assistants/Non-Credit Bearing for program - from the fall personnel file	BG	I. About Your Program
FTE5	Instructional portion of Teaching Assistants/Non-Credit Bearing for program - paid from the program Instructional Budget	n/a	I. About Your Program
OCSLAB5	Labs/Discussions/Recitations taught by Teaching Assistants/Non-Credit Bearing	BH	II. Instructional Courseload: Fall Semester
OCSL5	Undergrad lower division OCS taught by Teaching Assistants/Non-Credit Bearing	BI	II. Instructional Courseload: Fall Semester
OCSU5	Undergrad upper division OCS taught by Teaching Assistants/Non-Credit Bearing	BJ	II. Instructional Courseload: Fall Semester
OCSUG5	OCS of Undergraduate by Teaching Assistants/Non-Credit Bearing	n/a	II. Instructional Courseload: Fall Semester
OCSGR5	Graduate OCS taught by Teaching Assistants/Non-Credit Bearing	BK	II. Instructional Courseload: Fall Semester

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OCSTOT5	Total OCS by Teaching Assistants/Non-Credit Bearing	n/a	II. Instructional Courseload: Fall Semester
FTEA	Total Faculty for program - paid from the program Instructional Budget	n/a	I. About Your Program
FTEB	Separately Budgeted portion of Faculty - paid from other than Instructional Budget	n/a	I. About Your Program
FTE	Instructional Faculty - paid from the program Instructional Budget (FTE = FTEA – FTEB)	n/a	I. About Your Program
SCHLOC	Undergrad lower division SCH taught by All Faculty	n/a	II. Instructional Courseload: Fall Semester
SCHUOC	Undergrad upper division SCH taught by All Faculty	n/a	II. Instructional Courseload: Fall Semester
SCHUII	Undergrad Individualized Instruction SCH taught by All Faculty	n/a	II. Instructional Courseload: Fall Semester
SCHUG	Total Undergrad SCH taught by All Faculty	n/a	II. Instructional Courseload: Fall Semester
SCHGOC	Graduate SCH taught by All Faculty	n/a	II. Instructional Courseload: Fall Semester
SCHGII	Graduate Individualized Instruction SCH taught by All Faculty	n/a	II. Instructional Courseload: Fall Semester
SCHGR	Total Graduate SCH Taught by All Faculty	n/a	II. Instructional Courseload: Fall Semester
SCHTOT	Total SCH by All Faculty	n/a	II. Instructional Courseload: Fall Semester
OCSLAB	Labs/Discussions/Recitations taught by All Faculty	n/a	II. Instructional Courseload: Fall Semester
OCSL	Undergrad lower division OCS taught by All Faculty	n/a	II. Instructional Courseload: Fall Semester
OCSU	Undergrad upper division OCS taught by All Faculty	n/a	II. Instructional Courseload: Fall Semester
OCSUG	OCS of Undergraduate by All Faculty	n/a	II. Instructional Courseload: Fall Semester
OCSGR	Graduate OCS taught by All Faculty	n/a	II. Instructional Courseload: Fall Semester
OCSTOT	Total OCS by All Faculty	n/a	II. Instructional Courseload: Fall Semester
dissert	Individualized Instruction SCH from Doctoral Dissertation	BL	II. Instructional Courseload: Fall Semester
calendar	Academic Calendar (S - Semester, Q - Quarter/Trimester)	BM	I. About Your Program
schayu	Total academic year Undergraduate SCH	BN	III. Cost Data: Academic and Fiscal Year
schayg	Total academic year Graduate SCH	BO	III. Cost Data: Academic and Fiscal Year
expsal	Salaries only from Instructional Budget	BP	III. Cost Data: Academic and Fiscal Year
benefit	Benefits only from Instructional Budget	BQ	III. Cost Data: Academic and Fiscal Year
expother	Other than personnel expenditures	BR	III. Cost Data: Academic and Fiscal Year
blank	Intentionally Blank	BS	n/a
benpct	Percentage of benefits from salaries (if dollar amount not available)	BT	III. Cost Data: Academic and Fiscal Year

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die	Direct Instructional Expense (expsal + benefit + expother)	n/a	III. Cost Data: Academic and Fiscal Year
expres	Separately Budgeted Research Activities	BU	III. Cost Data: Academic and Fiscal Year
expps	Separately Budgeted Public Service Activities	BV	III. Cost Data: Academic and Fiscal Year
nb-dm	Bachelor's Degrees - 3-year average of All Majors	BW	I. About Your Program
nm-dm	Master's Degrees - 3-year average of All Majors	BX	I. About Your Program
nd-dm	Doctorate Degrees - 3-year average of All Majors	BY	I. About Your Program
np-dm	Professional Degrees - 3-year average of All Majors	BZ	I. About Your Program
UGOLFall	Fall Undergrad ONLINE SCH - Taught by Instructional Faculty	CA	II. Instructional Courseload: Fall Semester
GROLFall	Fall Graduate ONLINE SCH - Taught by Instructional Faculty	CB	II. Instructional Courseload: Fall Semester
UGOLAnn	Annual Undergrad ONLINE SCH - Taught by Instructional Faculty	CC	III. Cost Data: Academic and Fiscal Year
GROLAnn	Annual Graduate ONLINE SCH - Taught by Instructional Faculty	CD	III. Cost Data: Academic and Fiscal Year
college	College/School	CE	I. About Your Program